



NOTICE OF JOB OPENING

Benefits Counselor

Appalachian Council of Governments (ACOG)/Area Agency on Aging (AAA)
Full Time with excellent benefits; salary commensurate with experience

ACOG is seeking a SHIP (State Health Insurance Assistance Programs) Benefits Counselor to provide assistance and unbiased counseling services to enhance and increase awareness to Medicare beneficiaries throughout the six-county South Carolina Appalachian Region. This position will facilitate the Medicare application process, as well as provide counseling assistance and advocacy to older adults. Qualified applicants will have outstanding administrative skills for accurate reporting and data entry, and excellent oral communication skills to effectively communicate with seniors to determine their needs.

QUALIFICATIONS

Bachelor's degree with a minimum of two years of experience in social work, public health, nursing, or a related field; OR equivalent combination of training and experience with demonstrated competence to fulfill duties assigned to this position. Must become State Health Insurance Assistance Programs (SHIP) certified and have a Certification for Information and Referral Specialists – Aging/Disabilities (CIRS-A/D) within one year of hire.

A complete job description can be found on our website [here](#).

Application deadline: November 28, 2022.

Please email or deliver a cover letter, resume, and references to:

Appalachian Council of Governments

Attn: Tim Womack

30 Century Circle

Greenville, SC 29607

twomack@scacog.org

ACOG is committed to creating a diverse work environment and is proud to be an equal opportunity employer. All qualified applicants will receive consideration for employment.