

MINUTES

FULL BOARD MEETING
COUNCIL OF GOVERNMENTS CONFERENCE ROOM
JUNE 22, 2012

MEMBERS PRESENT: Ernest Riley, Jane Hall, Dennis Claramunt, Terence Roberts, Ted Mattison, Carthel Crout, Francis Crowder, Ed Elliott, Rufus Foster, Henry Jolly, Grady Butler, Joe Dill, Don Godbey, Wayne McCall, Bennie Cunningham, Bob Winchester, Reg Dexter, Larry Bagwell, Mike Forrester, Dale Culbreth, O'Neal Mintz, Elbert Tillerson, and Loretta Smith.

GUEST PRESENT: Scott Slatton, Senior Field Service Manager, Municipal Association of South Carolina.

STAFF PRESENT: Steve Pelissier, Doug Burns, Don Zimmer, Beverly Allen, Carol Andersen, Chip Bentley, David Shellhorse, and Debbie Courson.

The meeting was called to order by Chairman Riley. The invocation was offered by Mr. Tillerson. On motion by Mr. Elliott, seconded by Ms. Smith, the minutes of the May 25, 2012, meeting was unanimously approved.

FY 2013 Work Program

Mr. Pelissier presented a summary of the FY 2013 work program. He stated that COG had seen an increase in aging contracts and is a model for the Community Care Program. We are the lead COG in the State for CDBG grant awards and the leader in the Village Renaissance Program. We have moved Infomentum to a web based platform, improved our budgeting process and have effectively managed declining financial resources. On motion by Mayor Jolly, seconded by Mr. Godbey, the Board unanimously approved the adoption of the FY 2013 work program.

Personnel Committee Report

Mr. Pelissier stated that the Personnel Committee's role is to look at over-all policies, staffing, and pay increases. At this time they are recommending a 1.5% salary supplement for employees for FY 2012, as well as the opportunity for employees to earn an agency-wide average 2% merit increase in FY 2013. The Executive Committee approved these items and forwarded to the full Board on June 8th. On motion by Mr. Jolly, seconded by Mr. Elliott, the Board unanimously approved the salary supplement. On motion by Mr. Jolly, seconded by Mr. Foster, the Board unanimously approved pay increases for FY 2013.

FY 2013 Operating and Capital Budgets

Mr. Culbreth, as Chair of the Finance Committee, made motion to approve. Mr. Godbey seconded and the Board unanimously approved the FY 2013 Operating and Capital Budgets.

FOIA: Practical Applications, Misconceptions, Things to Avoid

Mr. Slatton briefly spoke about practical applications and misconceptions of the FOIA and shared the top 5 FOIA related errors: entering executive session without announcing a specific reason; charging more than the actual costs for providing information; ignorance of the Freedom of Information Act and its provisions; straying from the specific topic announced when going into executive session; and thinking that a committee meeting is different than a regular meeting.

South Carolina Legislative Update

Mr. Burns provided an update on legislation from the 2012 session of the General Assembly, with emphasis on items of importance to local governments. Mr. Burns stated that the SC Abandoned Building Revitalization Act died and a bill was passed to use the local option sales tax for dredging. Unresolved items included: budget, retirement, and restructuring.

Appointment of an At Large Position to the ACOG Board Executive Committee

Mr. Riley made the appointment of Mayor Junie White to the Executive Committee.

There being no further business, the meeting adjourned at 12:00 noon.

Chairman

THE SOUTH CAROLINA APPALACHIAN COUNCIL OF GOVERNMENTS HAS
COMPLIED WITH THE FREEDOM OF INFORMATION ACT IN SCHEDULING AND
CONDUCTING THIS MEETING.