

MINUTES

FULL BOARD MEETING
COUNCIL OF GOVERNMENTS CONFERENCE ROOM
FRIDAY, JUNE 28, 2013

MEMBERS PRESENT:

Ernest Riley, Jane Hall, Rich Laughridge, Ted Mattison, Francis Crowder, Mack Durham, Ed Elliott, Henry Jolly, Rufus Foster, Lottie Gibson, Grady Butler, Joe Dill, Don Godbey, Dan Rawls, Lillian Flemming, Gaye Sprague, Bob Winchester, Larry Bagwell, Jeff Martin, Mike Forrester, Dale Culbreth, O'Neal Mintz, Elbert Tillerson, Junie White, and Jan Scalisi.

GUESTS PRESENT:

David Mueller, Appalachian Development Corporation; Chris Hendrix, ADC Board Member; Walker Smith, Congressman Jeff Duncan's Office; Perry Eichor, Mayor of Simpsonville; Joel Dill, Greenville County; and Alan Johnson, Lyman.

STAFF PRESENT:

Steve Pelissier, Doug Burns, Don Zimmer, Dirk Reis, Chip Bentley, Karen Carter, Glenda Manigault, and Debbie Courson.

The meeting was called to order by Chairman Riley. The invocation was offered by Mr. Tillerson. On motion by Mr. Elliott, seconded by Mr. Godbey, the minutes of the May 24, 2013, meeting were unanimously approved.

FY 2014 Work Program

Mr. Pelissier stated that the Aging Services Department is currently operating a pilot for the Community Care Transitions Program. Staff will continue to provide the following program services for the upcoming year: Nutrition, Home and Community Based Services, Long Term Care Ombudsman, Benefits Counseling, Information and Assistance as well as the Family Caregiver Support Program.

Mr. Pelissier stated that the Governmental Services staff will continue to provide local government services, retreats, projects, studies, specialized services, meeting facilitation, training, and personnel assistance.

He stated that the Grants Services Department will continue to provide grant assistances through the following funding agencies: Community Development Block Grant Program, SC Rural Infrastructure Authority, Appalachian Regional Commission, Economic Development Administration, SC State Budget and Control Board, USDA Rural Development, SC Department of Commerce/Coordinating Council, and Parks and Recreation.

Mr. Pelissier stated that the Information Services Department will continue to provide Infomentum, mapping and data services, website hosting, and publications.

Mr. Pelissier stated that the Planning Services staff will continue to provide assistances in economic development, community planning and development, technical assistance and administration, natural resources and water quality as well as special projects. On motion by Mr. Jolly, seconded by Mr. Crowder, the Board unanimously approved the FY 2014 work program.

Personnel Committee Report

Mr. Pelissier stated that the Personnel Committee had met on April 26, 2013, to take action on three items. 1: Staffing – The Personnel Committee accepted the executive director’s recommendation of not making any changes to the staffing level or functions. Since no changes are recommended, no specific action by the committee was required. 2: Opportunity for Employee Merit Increases in FY 2014. The Personnel Committee accepted the executive director’s recommendation to provide for an effective average 2.5% merit increase for ACOG employees in FY 2014, with an upper limit of 5%. On motion by Mr. Jolly, seconded by Mr. Crowder, the Committee voted unanimously to approve this recommendation. 3: Amendment to the ACOG Policies and Procedures Manual Regarding Employee Grievance and Appeals Procedures. The Personnel Committee accepted the executive director’s recommended language for Section 7-2 of the Policy Manual, which addresses the Grievance and Appeal Procedure. On advice from the ACOG’s legal counsel, Mr. Godbey made motion, seconded by Mr. Laughridge, to amend the Employee Grievance and Appeals Procedures

Finance Committee Report

Mr. Zimmer stated that the proposed FY 2014 budget is balanced with revenues and expenditures being \$3,685,326. He stated that \$21,900 is budgeted for capital items, consisting of computer equipment. Lastly, a total of \$273,605 was budgeted for the proposed Consulting and Outside Services Schedule. (This is primarily for the Care Transitions Program and has a corresponding dedicated revenue item. The Board voted unanimously to adopt the Finance Committee Report.

Appalachian Area Agency on Aging Area Plan for Aging Services, FY 2014 – 2017

Ms. Carter stated that the Area Plan is a federally required document to identify needs for services to seniors, establish priorities, and carry out services. She stated that the Plan must be adopted prior to July 1, 2013; however, she was not hired until late May, causing the agency to develop a plan quickly to meet the July 1st deadline. She stated that as she becomes more familiar with the region, it is anticipated that this plan will be re-visited over the next several months. She stated that during the fall, a process will be held to provide greater input and review of the Plan. It is likely that this will lead to an amended Plan that will be brought back to the Board for adoption at that time. Lastly she commented that normally it is important for procurement to be completed by July; however, this year, because the SC State Office on Aging is updating its policies, it is advising the regions to extend current contracts through December.

Mr. Dill stated that the Regional Aging Advisory Committee makes motion to approve the Aging Area Plan, seconded by Mr. Elliott, the Board voted to approve the Area Plan with 2 no votes (Lillian Fleming and Lottie Gibson).

Report on Appalachian Development Corporation Activities

Mr. Mueller stated that the ADC continues to pursue projects that create employment opportunities. They will continue to pursue additional capital from within and other areas to have more available for local borrowers.

South Legislative Update

Mr. Burns provided a brief final report on legislation from the 2013 session of the General Assembly, with emphasis on items of importance to local governments. He stated that bills passed by the legislature have been sent to the Governor for approval. He stated that the Governor issued 81 vetoes and the Assembly sustained 28 of those.

Minutes
Page Four

There being no further discussion, the meeting adjourned at 12:00 noon.

Chairman

THE SOUTH CAROLINA APPALACHIAN COUNCIL OF GOVERNMENTS HAS
COMPLIED WITH THE FREEDOM OF INFORMATION ACT IN SCHEDULING AND
CONDUCTING THIS MEETING.