

HANDOUT 41:
Workplace Safety and Loss Control
Audit Questionnaire

Instructions: Use these questions to stimulate your thinking on problem areas in safety and loss control management. "Audit" your own work situation and supervisory actions to determine problem areas and where you can make improvements.

1. Is there a pattern of accidents in your work unit? If so, describe that accident pattern. What seems to be causing them?

2. What is your own attitude toward safety? Do you *really* care about your employees' health, safety, and welfare? Do you care enough to want to prevent accidents before they happen?

3. Are your employees motivated to be safety conscious? Do they know the consequences if they are not?

4. Is your equipment hazardous or dated? Does it need to be replaced? Have you calculated replacement costs vs. losses resulting from accidents and injuries because of faulty equipment?

5. Do your workers have the necessary materials to perform their jobs adequately? Are the materials your employees use heavy, sharp, toxic? Do you know the proper equipment and methods to handle potentially hazardous materials?

6. Have you surveyed your employees' work environment to *look* for potential safety or health problems?

7. Do you thoroughly train new employees to use equipment and materials effectively and safely?