



Providing Quality Services To Local Governments Since 1965.

## **MEMORANDUM**

To: Appalachian Council of Governments Board Members  
From: Jane Hall, Chair  
Date: April 17, 2014  
Subject: Board Meeting Notice

The Board of Directors of the Appalachian Council of Governments will meet at 10:30 a.m. Friday, April 25, 2014, in the Council's Board Room in Greenville. The agenda and Board packet are enclosed for your review and information.

At this meeting, we will receive information on resources available to local governments from the USC Upstate Metropolitan Studies Institute. We will also receive a recommendation on rankings for Enhanced Mobility project applications received from our region. In addition, Ms. Carter will provide a briefing on the Regional Plan for Aging Services, which we will be requested to act upon at the May Board meeting.

Thank you for your continued support and participation. I look forward to seeing you on April 25<sup>th</sup>.



Providing Quality Services To Local Governments Since 1965.

## AGENDA

**APPALACHIAN COUNCIL OF GOVERNMENTS  
BOARD OF DIRECTORS MEETING  
FRIDAY, APRIL 25, 2014 – 10:30 A.M.  
COUNCIL BOARD ROOM  
GREENVILLE, SOUTH CAROLINA**

- 10:30 A.M.      I.      Call to Order – Ms. Jane Hall, Chair  
                         A.      Invocation  
                         B.      Introduction of Guests and New Board Members  
                         C.      Approval of March 28, 2014, Board Minutes (Section 1, Board Packet)  
                         D.      Financial Statements [**Information Only**] (Section 2, Board Packet)

- 10:35            II.      USC Upstate Metropolitan Studies Institute – Dr. Kathleen Brady, Director, USC Upstate Metropolitan Studies Institute

Briefing:                      The USC Upstate Metropolitan Studies Institute provides a broad range of resources to local governments. Dr. Brady will provide an overview of initiatives and services of the organization.

**Board Action Required:**    No

- 11:00            III.      Project Rankings - Enhanced Mobility for Seniors and Individuals with Disabilities – Mr. Joe Dill, Chair, Regional Transportation Committee; Mr. Chip Bentley, Planning Director

Briefing:                      The Regional Transportation Committee will provide a recommendation for ranking Enhanced Mobility projects from applications received in the Appalachian region. The rankings from the region will be submitted to SCDOT for funding.

**Board Action Required:**    Yes

11:15 IV. Appalachian Region Area Plan for Aging Services – Mr. Joe Dill, Chair, Regional Aging Advisory Committee; Ms. Karen Carter, Aging Services Director

Briefing: The Area Plan, along with its annual updates, is required by federal law to identify needs and prioritize aging services. Ms. Carter will provide a briefing on the plan at the April meeting and will submit it for adoption at the May Board meeting.

**Board Action Required:** Not at this time

11:35 V. South Carolina Legislative Update – Mr. Doug Burns, Deputy Director

Briefing: Mr. Burns will provide a report on activities of the 2014 term of the SC General Assembly, with emphasis on items of interest to local governments.

**Board Action Required:** No

11:45 VI. COG Board Committee Appointments – Ms. Jane Hall, Chair, Board of Directors

Briefing: Ms. Hall will announce committee assignments for the upcoming year.

11:50 VII. Executive Director's Report – Mr. Steve Pelissier, Executive Director

12:00 Noon VIII. Adjourn to Lunch

**SECTION 1 – Approval of March 28, 2014,  
Board Minutes**

## MINUTES

FULL BOARD MEETING  
COUNCIL OF GOVERNMENTS CONFERENCE ROOM  
FRIDAY, MARCH 28, 2014

MEMBERS PRESENT:

Jane Hall, Ted Mattison, Francis Crowder, Mack Durham, Ed Elliott, Joe Dill, Butch Kirven, Don Godbey, Lillian Flemming, Gaye Sprague, Perry Eichor, Thomas Alexander, Bennie Cunningham, Bob Winchester, Reg Dexter, Neil Smith, Mike Forrester, and Jan Scalisi.

GUESTS PRESENT:

Ernest Riley, former COG Board Chairman, and Brandon Leer, Business Manager, Inside Track Upstate.

STAFF PRESENT:

Steve Pelissier, Don Zimmer, Dirk Reis, Chip Bentley, and Debbie Courson.

The meeting was called to order by Chair Hall. The invocation was offered by Mr. Dill. On motion by Mr. Godbey, seconded by Mayor Eichor, the minutes of the February 28, 2014, meeting were unanimously approved.

**Recognition of Service Provided to ACOG by Dan Rawls**

Chair Hall stated that the Rawls family was not able to attend today. The Board will present them with a plaque at the April meeting.

**Recognition of Service Provided to ACOG by E. Riley**

Chair Hall presented Ernest Riley with a plaque for his service to the organization and his gavel for serving as Chairman.

### **Enhanced Mobility for Seniors and Individuals with Disabilities**

Mr. Bentley discussed the MAP-21 legislation, which reorganizes and tweaks many of the federal transit programs and adds the new Enhanced Mobility title. He stated that the SC Department of Transportation has announced plans for soliciting applications for program funds for FY15. South Carolina's small urbanized areas will receive funding of \$1,084,716 and rural areas will receive \$1,108,639. These funds will support the Enhanced Mobility of Seniors and Individuals with Disabilities program, and will be allocated for new and existing transit-related projects in South Carolina. Mr. Bentley stated that the Letter of Intent is due by April 1<sup>st</sup>; COG's rankings submitted to DOT on April 9<sup>th</sup>; full applications are due to DOT by April 17<sup>th</sup>; and SCDOT's final recommendations will be made on April 30<sup>th</sup>.

### **Finance Committee Report**

Mr. Pelissier stated that the Finance Committee met on February 28<sup>th</sup> to review the mid-year financial status of the agency, as well as to propose mid-year budget recommendations. Mr. Smith made motion, that since the finance committee had reviewed the information and it was included in the agenda packet, to approve the amendments without further discussion. Mayor Eichor seconded the motion, and the Board voted unanimously to approve the amendments.

### **South Carolina Legislative Update**

Mr. Pelissier provided a report on activities of the 2014 term of the SC General Assembly, with emphasis on items of interest to local governments. Those items included: dilapidated buildings; budget; and sales tax for fire service providers.

Next, Chair Hall stated that due to a contractual issue, the Board needed to go into executive session. On motion by Mr. Godbey, seconded by Ms. Sprague, The Board voted unanimously to go into Executive Session. She then asked that all staff members excuse themselves with the exception of Don Zimmer, who is COG Finance Director.

The executive session ended with no action taken at 12:10 p.m.

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There being no further business, the meeting adjourned at 12:10 p.m.

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Chair

THE SOUTH CAROLINA APPALACHIAN COUNCIL OF GOVERNMENTS HAS  
COMPLIED WITH THE FREEDOM OF INFORMATION ACT IN SCHEDULING AND  
CONDUCTING THIS MEETING.

**SECTION 2 – Financial Statements  
[Information Only]**



**SC Appalachian Council of Governments  
Revenue and Expenditure Report  
For Fiscal Year 2014 Through Month Ending March, 2014**

| Revenues and Other Financing Sources                                  | Original Projection | Amended Projection | EARNED TO DATE   |               | Expenditures and Other Financing Uses |         | Original Projection | Amended Projection | EXPENDED TO DATE |               |
|---|---------------------|--------------------|------------------|---------------|---------------------------------------|---------|---------------------|--------------------|------------------|---------------|
|   |                     |                    | AMOUNT           | PERCENT       | AMOUNT                                | PERCENT |                     |                    | AMOUNT           | PERCENT       |
| <b>General Fund and Special Revenue Funds</b>                         |                     |                    |                  |               |                                       |         |                     |                    |                  |               |
| <b>Revenues</b>   |                     |                    |                  |               |                                       |         |                     |                    |                  |               |
| ARC - LDD   | 175,000             | 157,124            | 157,124          | 100.00%       |                                       |         | 2,008,523           | 2,097,390          | 1,476,968        | 70.42%        |
| Training by Government Services                                       | 15,000              | 18,150             | 17,790           | 98.02%        |                                       |         | 595,414             | 622,074            | 430,822          | 69.26%        |
| Other Government Services   | 10,000              | 16,200             | 8,100            | 50.00%        |                                       |         | 10,000              | 10,000             | 7,500            | 75.00%        |
| EDA - District Planning Assistance                                    | 63,000              | 58,500             | 58,500           | 100.00%       |                                       |         | 59,150              | 62,150             | 30,544           | 49.15%        |
| Grant Services Community Devel Contracts                              | 246,542             | 196,359            | 132,922          | 67.69%        |                                       |         | 35,250              | 129,051            | 20,868           | 16.17%        |
| Aging P & A   | 253,000             | 269,350            | 175,516          | 65.16%        |                                       |         | 6,000               | 6,000              | 4,435            | 73.92%        |
| Arthritis - Evidence Based Carry Over                                 | 0                   | 2,407              | 0                | 0.00%         |                                       |         | 8,825               | 8,825              | 4,453            | 50.45%        |
| Ombudsman III-B   | 162,360             | 186,655            | 123,311          | 66.06%        |                                       |         | 30,000              | 33,375             | 21,292           | 63.80%        |
| Ombudsman VII-EA  | 19,500              | 16,441             | 10,862           | 66.07%        |                                       |         | 25,500              | 25,500             | 23,210           | 91.02%        |
| Ombudsman VI-LTC  | 66,200              | 63,341             | 41,845           | 66.06%        |                                       |         | 273,605             | 533,286            | 179,544          | 33.67%        |
| DOT Transportation  | 18,000              | 0                  | 0                | #DIV/0!       |                                       |         | 32,710              | 32,710             | 20,833           | 63.69%        |
| State Ombudsman   | 67,940              | 98,288             | 64,122           | 65.24%        |                                       |         | 26,125              | 25,125             | 18,425           | 73.33%        |
| Upstate Care Transition Coalition                                     | 227,045             | 486,135            | 124,355          | 25.58%        |                                       |         | 47,000              | 39,000             | 28,108           | 72.07%        |
| Alzheimer's Association - Respite Adm                                 | 0                   | 12,716             | 9,098            | 71.55%        |                                       |         | 51,690              | 49,890             | 31,207           | 62.55%        |
| MIPPA - MADRC13, CMS, AAA   | 0                   | 43,361             | 17,761           | 40.96%        |                                       |         | 20,975              | 22,775             | 25,169           | 110.51%       |
| I-CARE  | 58,000              | 62,696             | 62,696           | 100.00%       |                                       |         | 29,075              | 24,575             | 4,200            | 17.09%        |
| Medicare Patrol   | 25,815              | 15,815             | 13,115           | 82.93%        |                                       |         | 4,000               | 4,000              | 2,240            | 56.00%        |
| Medicare Patrol Expansion   | 5,000               | 10,171             | 4,876            | 47.94%        |                                       |         | 18,600              | 138,899            | 153,155          | 110.26%       |
| Medication Management   | 8,021               | 5,035              | 3,338            | 66.30%        |                                       |         | 58,000              | 58,000             | 46,200           | 79.66%        |
| Information Referral Assistance                                       | 66,706              | 66,706             | 51,645           | 77.42%        |                                       |         | 37,750              | 46,250             | 31,387           | 67.86%        |
| Family Care Giver   | 169,532             | 166,647            | 123,796          | 74.29%        |                                       |         | 26,800              | 26,800             | 16,743           | 62.48%        |
| In-house Transport  | 0                   | 118,130            | 60,865           | 51.52%        |                                       |         | 1,500               | 1,500              | 0                | 0.00%         |
| In-house Minor Home Repair  | 0                   | 45,000             | 12,406           | 27.57%        |                                       |         | 22,000              | 6,400              | 11,943           | 186.62%       |
| InfoMentum/EDIS   | 166,238             | 168,738            | 127,929          | 75.82%        |                                       |         | 38,500              | 38,500             | 19,394           | 50.38%        |
| Publications  | 3,000               | 3,000              | 740              | 24.67%        |                                       |         | 7,500               | 7,500              | 2,031            | 27.08%        |
| GIS and Mapping Services  | 500                 | 500                | 0                | 0.00%         |                                       |         | 21,205              | 21,205             | 8,388            | 39.55%        |
| Contracts for GIS Services  | 3,000               | 3,000              | 0                | 0.00%         |                                       |         | 21,900              | 22,990             | 8,530            | 37.10%        |
| CDBG Planning Grant   | 50,000              | 50,000             | 50,000           | 100.00%       |                                       |         | 45,480              | 45,480             | 34,110           | 75.00%        |
| SCDHEC Water Quality Management                                       | 15,000              | 14,445             | 10,195           | 70.58%        |                                       |         |                     |                    |                  |               |
| Water Quality Review Fees   | 8,000               | 8,000              | 7,225            | 90.31%        |                                       |         | 12,000              | 12,000             | 9,000            | 75.01%        |
| SCDOT Transportation Planning   | 20,000              | 20,000             | 10,490           | 52.45%        |                                       |         | 3,200               | 3,200              | 2,400            | 75.01%        |
| SCDOT Intermodal Transportation                                       | 75,000              | 75,000             | 56,107           | 0.00%         |                                       |         |                     |                    |                  |               |
| Entrepreneur Tool Kit   | 55,000              | 55,000             | 40,648           | 73.91%        |                                       |         |                     |                    |                  |               |
| EDA InfoMentum Grant  | 0                   | 50,000             | 5,468            | 10.94%        |                                       |         |                     |                    |                  |               |
| Mobility Management   | 46,000              | 46,000             | 0                | 0.00%         |                                       |         |                     |                    |                  |               |
| Duke InfoMentum Grant   | 0                   | 25,000             | 25,000           | 100.00%       |                                       |         |                     |                    |                  |               |
| Other Planning Services   | 68,000              | 73,000             | 50,645           | 69.38%        |                                       |         |                     |                    |                  |               |
| Workforce Development   | 815,736             | 882,148            | 667,850          | 75.71%        |                                       |         |                     |                    |                  |               |
| Revolving Loan Admin Fees   | 60,000              | 60,000             | 25,409           | 42.35%        |                                       |         |                     |                    |                  |               |
| Six-county Appropriations   | 435,665             | 435,665            | 326,764          | 75.00%        |                                       |         |                     |                    |                  |               |
| State Appropriation   | 98,256              | 98,256             | 73,692           | 75.00%        |                                       |         |                     |                    |                  |               |
| Interest and Miscellaneous  | 2,200               | 2,200              | 13,175           | 598.84%       |                                       |         |                     |                    |                  |               |
| <b>Total Revenues</b>   | <b>3,578,276</b>    | <b>4,185,199</b>   | <b>2,765,380</b> | <b>66.08%</b> |                                       |         | <b>3,578,276</b>    | <b>4,154,449</b>   | <b>2,673,101</b> | <b>64.34%</b> |
| <b>Revenues from Other Sources</b>                                    |                     |                    |                  |               |                                       |         |                     |                    |                  |               |
| Operating trans from Spec Rev   |                     |                    |                  |               |                                       |         |                     |                    |                  |               |
| Funds for use of office space, equip,                                 | 107,050             | 107,050            | 71,815           | 67.09%        |                                       |         | 107,050             | 107,050            | 71,815           | 67.09%        |
| <b>Total Revenues and Other Sources</b>                               | <b>3,685,326</b>    | <b>4,292,249</b>   | <b>2,837,195</b> | <b>66.10%</b> |                                       |         | <b>3,685,326</b>    | <b>4,261,499</b>   | <b>2,744,916</b> | <b>64.41%</b> |
| <b>Excess of Revenues Over (Under) Expenditures - Operating Funds</b> |                     |                    |                  |               |                                       |         | <b>0</b>            | <b>30,750</b>      | <b>92,279</b>    |               |

**SC Appalachian Council of Governments**  
**Revenue and Expenditure Report**  
**For Fiscal Year 2014 Through Month Ending March, 2014**

| Revenues and Other Financing Sources                                     | Original Projection | Amended Projection | EARNED TO DATE   |               | Expenditures and Other Financing Uses  |                  | Original Projection | Amended Projection | EXPENDED TO DATE |         |
|--|---------------------|--------------------|------------------|---------------|--|------------------|---------------------|--------------------|------------------|---------|
|  |                     |                    | AMOUNT           | PERCENT       | AMOUNT                                 | PERCENT          |                     |                    | AMOUNT           | PERCENT |
| <b>Pass-through Funds</b>  |                     |                    |                  |               |  |                  |                     |                    |                  |         |
| Aging Program  | 2,918,000           | 4,246,386          | 1,395,621        | 32.87%        | Aging Program                          | 2,918,000        | 4,246,386           | 1,395,621          | 32.87%           |         |
| Workforce Development  | 2,075,000           | 2,075,000          | 1,209,946        | 58.31%        | Workforce Development                  | 2,075,000        | 2,075,000           | 1,209,946          | 58.31%           |         |
| <b>Total Pass-through Revenues</b>                                       | <b>4,993,000</b>    | <b>6,321,386</b>   | <b>2,605,567</b> | <b>41.22%</b> | <b>Total Pass-through Expenditures</b> | <b>4,993,000</b> | <b>6,321,386</b>    | <b>2,605,567</b>   | <b>41.22%</b>    |         |
| <b>Excess of Revenues Over (Under) Expenditures - Pass-through Funds</b> |                     |                    |                  |               |  | <b>0</b>         | <b>0</b>            | <b>0</b>           |                  |         |

| <b>Total Budget</b>                    |                  |                   |                  |               |  |                  |                   |                  |               |  |
|--|------------------|-------------------|------------------|---------------|--|------------------|-------------------|------------------|---------------|--|
| General Fund and Special Revenue Funds | 3,685,326        | 4,292,249         | 2,837,195        | 66.10%        | General Fund and Special Revenue Funds | 3,685,326        | 4,261,499         | 2,744,916        | 64.41%        |  |
| Pass-through Funds                     | 4,993,000        | 6,321,386         | 2,605,567        | 41.22%        | Pass-through Funds                     | 4,993,000        | 6,321,386         | 2,605,567        | 41.22%        |  |
| <b>Total Revenues</b>                  | <b>8,678,326</b> | <b>10,613,635</b> | <b>5,442,762</b> | <b>51.28%</b> | <b>Total Expenditures</b>              | <b>8,678,326</b> | <b>10,582,885</b> | <b>5,350,483</b> | <b>50.58%</b> |  |

| <b>Excess of Revenues Over (Under) Expenditures - Total Budget</b> |  |  |  |  |  |                            |                           |                     |  |  |
|--|--|--|--|--|--|----------------------------|---------------------------|---------------------|--|--|
|  |  |  |  |  |  | <b>Original Projection</b> | <b>Amended Projection</b> | <b>Year to Date</b> |  |  |
|  |  |  |  |  |  | <b>0</b>                   | <b>30,750</b>             | <b>92,279</b>       |  |  |