

Located in the Upstate of South Carolina, Pickens County has a population of approximately 120,000. Pickens County has a six-member County Council, and approximately 600 employees, with a FY2013/2014 general fund budget of \$37 million.

Pickens County is seeking a County Administrator who will provide support and advice to the County Council and lead the departments responsible for implementing the Council's policies and goals. The County Administrator is responsible for all County departments and agencies under the guidance of the Pickens County Council, and for maintaining effective relationships with a wide variety of community stakeholders. The ideal candidate will have exceptional administrative, communication, interpersonal, and relationship-building skills, as well as the ability to provide strong leadership and direction. The selected candidate will have knowledge and a complete understanding of budget and finance responsibility.

The selected candidate will be politically astute with an open management style that is collaborative, data driven and team-oriented. A leader who embraces diversity, transparency, and accountability is a must. A Bachelor's degree with an emphasis in Public or Business Administration, Economics, Finance, or a related field is required; Candidates should have senior level management experience in Public or Business Administration, preferably within local government as a County/City Administrator or Assistant County/City Administrator with agencies of similar size and complexity; number of years will be evaluated. Salary is open and dependent upon qualifications; the County offers an excellent benefits package.

Position is open until filled.

HOW TO APPLY

To apply: [Chairman G. Neil Smith](#), c/o Donna F. Owen, Clerk to Council, 222 McDaniel Avenue Pickens SC 29671 or you may email donnao@co.pickens.sc.us. Pickens County is an Equal Opportunity Employer.